



<b>Hazards</b>	
<b>Tools/Equipment</b>	air filter, funnel, waste oil container, rags, adjustable wrench, replacement oil
<b>Employee Group(s)</b>	Facilities Management – Central Heating Plant

**Required PPE:**



Safety Shoes



Eye Protection



Ear Protection



Gloves

**SAFE WORK PRACTICES**

- Do not perform the procedure or operate the equipment until you have been appropriately trained and authorized to do so by your supervisor.
- Inspect required personal protective equipment (PPE) and replace if required.

**PROCEDURE**

1. Switch compressor off, open power supply breaker in lighting panel P1 and tag breaker.
2. Remove oil fill plug.
3. Open drain on bottom of oil sight glass and drain oil from compressor.
4. When empty, close drain and refill compressor to operating level – ½ glass.
5. Replace oil fill plug.
6. Remove and replace air filter.
7. Replace oil drain plug.
8. Check compressor drive belts for looseness or excessive wear – replace if necessary.
9. Remove tag from supply breaker and close.

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*NOTE: All PPE, tools and equipment shall be used in accordance with provincial OH&S legislation, manufacturer's specifications, applicable standards and codes of practice.*